Precis and Proposal Review Process:

1) At start of semester, students formed into 8 groups of 4 students each with no two students in the same groups (see class schedule webpage).
2) On first précis or proposal due date, each student provides copies to the other three students in their group 1 (and to the instructor).
3) For each précis or proposal, of the three reviewing students one student is elected/volunteers as the primary reviewer and the other two reviewing students are the secondary reviewers. Each student in the group serves as primary reviewer on one précis or proposal and secondary reviewer on two others.
4) Each student marks up the précis or proposal and scores it according to the rubric.
5) If any scores are below “good”, the three reviewing students discuss their scoring for a consensus on the problem and its correction.
6) The three reviewing students discuss the précis or proposal with the reviewed student for 10 minutes or less, providing the student and the instructor copies of their reviews and scoring.
7) On the second précis or proposal due date, each student provides copies to the other three students in their group 2 (and the instructor) and the process repeats.

Precis and Proposal Writing Timeline:

Week 1: Aug 24-28
   - Begin précis (concise 2 page summary)
   - Begin literature review
Week 2: Aug 31 – Sep 4
Week 3: Sep 8 -11 (Monday - Labor Day Holiday)
   - Provide précis to first peer review group for first peer review
Week 4: Sep 14-18
   - First peer review of précis due to author
Week 5: Sep 21-25
   - Provide précis to second peer review group for second peer review
Week 6: Sep 28 – Oct 2
   - Second peer review due to author
Week 7: Oct 5-9
   (5PM – 8PM pm Oct 2 – 9AM – 4PM Oct 3 – Grad Student Grant Writing Workshop - http://www.ogrd.wsu.edu/workshops.asp)
Week 8: Oct 12-16
Week 9: Oct 19–23
   - Provide proposal draft and précis to second peer review group for first peer review
Week 10: Oct 26-30
   - First peer review of proposals due to author
Week 11: Nov 2-6
Week 12: Nov 9–13 (Wednesday – Veteran’s Day Holiday)
   - Provide proposal draft and précis to first peer review group for second peer review
Week 13: Nov 16–20
   - Second peer review of proposal draft due to author
Thanksgiving Break
Week 14: Nov 30 – Dec 4
   - Proposal due to Research Committee Tuesday, December 1
Week 15: Dec - 11
Finals: Dec 12-18
Grades due Tuesday, Dec 22